**Resident IV Standard Job Description**

**Classification Title:** Resident IV

**FLSA Exemption Status:** Exempt

**Pay Grade:** 14

**Job Description Summary:**

The Resident IV, under direction, provides excellent care in the medical field. Performs standard medical procedures in area of specialty.

**Essential Duties and Responsibilities:**

**30% Patient Assessment and Care**

* Performs initial and ongoing assessments of patients’ medical, physical, and psychosocial statuses.
* Performs physical examinations and develops assessment and treatment plans.
* Orders appropriate tests, examinations, medications, and therapies.
* Records progress notes, dictations, procedure notes, admission notes, and discharge summaries.
* Provides patient education and counseling.

**20% Surgical Procedures**

* Performs surgical procedures in area of specialty.
* Participates in safe, effective, evidence-based medical care.

**10% Professional Development and Training**

* Develops an understanding of healthcare systems and practices.
* Willingly seeks out opportunities to participate in scholarly activities and records the activities.
* Participates in didactics, seminar series, grand rounds, and other clinical teachings.

**10% Committee Participation**

* Participates on various committees and councils related to patient care.
* Participates in wellness activities.

**10% Electronic Medical Records Usage**

* Attends training on the required EMR systems for the affiliated partners.
* Uses EMR to record patient interactions and treatment plans.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Qualifications:**

**Required Education:**

* Graduate of a medical school in the United States or Canada accredited by the Liaison Committee on Medical Education (LCME); graduate of a college of osteopathic medicine in the United States accredited by the American Osteopathic Association (AOA); graduate of a medical school outside the United States or Canada with a currently valid certificate from the Education Commission for Foreign Medical Graduates prior to appointment, or a full and unrestricted license to practice medicine in a US licensing jurisdiction; or graduate of a medical school outside the United States who has completed a Fifth Pathway program provided by an LCME-accredited medical school.

**Required Experience:**

* Completion of a Post Graduate Year Two (PGY-2) training year in an accredited residency training program.

**Required Licenses and Certifications:**

* Prior to being involved in direct patient care, must possess an unrestricted Texas Medical License or Physician in Training permit issued by the Texas Medical Board.

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.
* Strong verbal and written communication skills.

**Additional Information:**

**Machines and Equipment:**

* Computer
* Telephone
* Various Medical Equipment

**Physical Requirements:**

* Ability to lift and move heavy objects.

**Other Requirements and Factors:**

* This position is security sensitive
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU policies, regulations, rules and procedures
* All tasks and job responsibilities must be performed safely without injury to self or others in compliance with System and University safety requirements
* This position is required to handle Protected Health Information (PHI) as defined by Health Insurance Portability and Accountability Act (HIPAA) regulations, in accordance with System policy, and further required to complete HIPAA training as a condition of employment, within a reasonable timeframe after employment, and on an as-needed basis thereafter.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**